

School Board Meeting Minutes

INDEPENDENT SCHOOL DISTRICT #912

MILACA, MINNESOTA 56353

Monday, October 19, 2015

6:30 pm

High School Media Center

The regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held in the High School Media Center on Monday, October 19, 2015, for the purpose of discussing Board business.

The meeting was called to order at 6:30 p.m. by Vice -Chairperson Todd Quaintance.

Upon Roll Call the following members were present: Todd Quaintance, Sarah Ploeger, Aimee Struffert, Bryan Rensenbrink. Those absent: Brandon Baker, Jeff Larson. Superintendent Tim Truebenbach was also present.

Jeff Larson arrived at 7:00 p.m. and assumed the role of Chairperson.

Changes to Agenda:

VI. Approval of the Consent Agenda

D. Personnel Items

3. Resignation / Retirements / Seasonal Layoff / Termination

- a. Accept the resignation of John Polinder, Custodian (addition)

VII. Items on Which Board Discussion and Action is Requested

C. Approval of the Resolution Appointing Election Judges (revision to Exhibit A)

Motion by B. Rensenbrink, second by S. Ploeger, to approve the agenda with the above changes. Motion carried.

Committee Reports

J. Larson summarized the Committee of the Whole meeting held on October 7.

A. Struffert summarized the Policy Committee meeting held on October 7.

Public Forum

No one spoke at public form.

Consent Agenda

Motion by A. Struffert, second S. Ploeger, to approve the consent agenda:

- Hire Megan Prince, Assistant Jr. High Volleyball Coach, \$957, effective September 14, 2015
- Change in assignment for Michelle Miller, Food Service (replacing Laura Fagerstrom), 7:45 a.m. – 1:45 p.m. (was 8:30 a.m. – 1:45 p.m.), 30 hours/week, \$15.14/hour, effective September 2, 2015
- Correction to the schedule of Becca Barland, School Readiness Teacher (replacing Amanda Johnson), BA, Step 1, \$26.08/hour, 31 hours/week (hours adjusted), effective August 17, 2015
- Correction to the schedule of Krystal Forbord, School Readiness Teacher (replacing Amanda Johnson), BA, Step 1, \$26.08/hour, 31.5 hours/week (hours adjusted), effective August 17, 2015
- Change in assignment for Richard Cope, Paraprofessional, 7:30 a.m. – 3:15 p.m. (addition of after school crossing guard, 3:00 – 3:15 p.m.), 36.25 hours/week, \$11.24/hour, effective September 22, 2015
- Revision to the hire of Alicia Bah, Paraprofessional (replacing Amber Krotzer), 8:15 a.m. – 3:00 p.m., 31.25 hours/week, \$10.70/hour, effective October 1, 2015 (previously approved effective October 8, 2015)
- Revision to the contract of Jennifer Asher, Elementary (0.5 FTE)/LD Teacher (0.5 FTE), BA, Step 3 (previously approved at Step 2), 1.0 FTE, \$36,698, effective August 31, 2015
- Correction to the contract of Kyle Shepard, ALC Social Studies Teacher, BA, Step 2, 0.788 FTE (was 0.766 FTE), \$28,049.65
- Correction to the contract of Kim Knudsen, ALC English Teacher, BA, Step 9, 0.788 FTE (was 0.766 FTE), \$34,129.86
- Correction to the contract of Susan Bialka, ALC Math/Science Teacher, BA, Step 3, 0.748 FTE (was 0.766 FTE) \$27,450.10
- Hire Camille Blauert, Title One Teacher (149-day contract), \$25.42/hour, effective October 1, 2015
- Change in assignment for Robin Nelson, Food Service (replacing Michelle Miller), 8:45 a.m. – 2:00 p.m., 26.25 hours/week (was 12.5 hours/week), \$11.65/hour, effective October 12, 2015
- Change in assignment for Peggy Timmer, Paraprofessional (replacing Kevin Johnson), 6:30 a.m. – 3:00 p.m., 40 hours/week (previously was 33.75 hours/week), \$15.80/hour, effective October 5, 2015

- Change in assignment for Coryann Bockoven, Paraprofessional (replacing Suzanne Lueck), adding 8:00-11:00 a.m. on Tuesday & Thursdays to her schedule for a total of 32.5 hours/week (was 26.5 hours/week) \$11.24/hour, effective October 6, 2015
- Hire Joyce VanDonsel, Food Server (replacing Robin Nelson), 11:15 a.m. – 1:45 p.m., 12.5 hours/week, \$11.65/hour, effective October 9, 2015
- Accept the resignation of Kevin Johnson, Paraprofessional, effective October 2, 2015
- Approve maternity leave for Amanda Musolino-Olson, Special Education Teacher, effective approximately December 3, 2015 – January 15, 2016
- Accept the retirement of Sharon Nelson, Food Service, effective December 31, 2015. Thank you Sharon for 13 years of service to Milaca Public Schools!
- Accept the resignation of Laurie Fitzgerald, Food Service, effective October 9, 2015
- Accept the resignation of John Polinder, Custodian, effective October 23, 2015
- Annual Review of the Following Policies: Policy 410 - Family and Medical Leave Policy, Policy 413 - Harassment and Violence, Policy 414 - Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 415 - Mandated Reporting of Maltreatment of Vulnerable Adults, Policy 506 - Student Discipline, Policy 514 - Bullying Prohibition Policy, Policy 522 - Student Sex Nondiscrimination, Policy 524 - Internet Acceptable Use and Safety Policy, Policy 616 - School District System Accountability, Policy 806 - Crisis Management Policy
- Approve the Assurance of Compliance with the State and Federal Law Prohibiting Discrimination
- Approve the Worlds Best Work Force Committee (Formerly the Curriculum and Student Achievement Committee) Membership Roster:

Local Advisory Committee Membership 2015-2016

Administration:

Steve Voshell, Elementary Principal
 Damian Patnode, High School Principal
 Amy Notch, Director of Student Achievement
 Steve Bistrup, Technology
 Tim Truebenbach, Superintendent

Teachers:

Dave Wedin, Elementary Teacher
 Megan Vetter, High School Teacher
 Anna Black-Asmus, High School Teacher
 Audrey French, High School Teacher
 Lisa Willman, English Teacher

Parent/Community:

Tracy Shoemaker
 Jeff Larson
 Jody Chambers
 Lisa Hakes
 Barbara Shaw
 John Ellison
 Amy Foster
 Jamie Golden-Groves
 Nicole Hartung
 Cindi Naumann
 John Rittenour

Students:

Brandhi Whittemore
 Tim Manthie

The consent agenda was unanimously approved.

Principals/Directors/Coordinators Report

The Elementary Principal and Director of Student Achievement presented the Multiple Measurement Reading (MMR) report.

The High School Principal reported on the November 11 Veterans Day Concert, the October 28 Owleus kick-off in the High School, alerted the Board to the upcoming October 26 Academic Awards Ceremony, on the cognitive

mentor/coaching training, the Lifelines Suicide Prevention Program training, and that Laura Odden received the Minnesota Young Choral Directory award.

The Activities Director reported on wrestling mats, the robotics club, and the district may have to pay Minnesota sales tax on ticket sales.

The Community Education Director reported on the Special Olympics fundraiser being held on October 24.

The Business Manager provided the Board with an update on the financial picture of the district, presented the new treasurer report format, and reported the auditors will be here the week of October 26.

Items on Which Board Discussion and Action is Requested

Motion by S. Ploeger, second by T. Quaintance, to approve the Treasurer's Report. Motion carried.

Motion by T. Quaintance to approve the following resolution:

WHEREAS, School Board Policy #706 establishes guidelines for the acceptance of gifts/donations to the District; and

WHEREAS, Minnesota Statute 465.03 states the School Board may accept a gift, grant or devise of real or personal property only by the adoption of a resolution approved by two-thirds of its members; and

BE IT RESOLVED that the School Board of Independent School District No. 912 accept with appreciation the following gifts/donations and permit their use as designated by the donor(s).

Date	From	Site	Item/Nature of Donation/Gift	Value/Amount
9/24/15	The Cellular Connection	Community Ed	Unsolicited Check	\$181

The motion for the adoption of the foregoing resolution was duly seconded by B. Rensenbrink and upon vote being taken thereon the following voted in favor thereof: T. Quaintance, S. Ploeger, J. Larson, A. Struffert, B. Rensenbrink

those absent: B. Baker

and the following voted against the same: none

whereupon said resolution was declared duly passed and adopted.

Member A. Struffert moved the adoption of the following Resolution:

RESOLUTION APPOINTING ELECTION JUDGES
FOR THE DECEMBER 1, 2015
SCHOOL DISTRICT SPECIAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 912, State of Minnesota, as follows:

1. The individuals specified on EXHIBIT A attached hereto, each of whom is qualified to serve as an election judge, are hereby appointed as judges of election for the school district's special election on December 1, 2015 to act as such at the combined polling place listed on said exhibit.
2. The election judges shall act as clerks of election, count the ballots cast and submit the results to the school board for canvass in the manner provided for other school district elections.

The motion for the adoption of the foregoing resolution was duly seconded by T. Quaintance. On a roll call vote, the following voted in favor: T. Quaintance, S. Ploeger, J. Larson, A. Struffert, B. Rensenbrink

those absent: B. Baker

and the following voted against: none

whereupon said resolution was declared duly passed and adopted.

EXHIBIT A

COMBINED POLLING PLACE:

ISD 912/Milaca Public Schools

HEAD ELECTION JUDGES

Pat Buss (6 a.m. – 2 p.m.)
Rebecca Haugen (2 p.m. – close
& Absentee Ballot Board)
Greg Lerud (Health Care
Facilities)

ELECTION JUDGES

Clifford Matthews (6 a.m. – 2 p.m.)
Harlin Hanenburg (6 a.m. – 1 p.m.)
Dean Peterson (6 a.m. – 1 p.m. &
Absentee Ballot Board)
Margaret Girard (7 a.m. – 2 p.m.)
Sheryll Kjos (1 – 7 p.m.)
Susie Wilkins (3 p.m. – close)
Mary Fehring (4 p.m. – close)
Marlene Weikert (5 p.m. – close)
James Kragt (3 p.m. – close)
Virginia Maurer (Health Care
Facilities)

Items of Information and/or Discussion Only

The Board noted the enrollment.

Superintendent and Board Members Items

The Superintendent reported the District is looking at options for a new Student Management System, presented his goals, scheduled the November 4 study session, and commented about enrollment.

The B. Rensenbrink summarized the October 8 RRSEC Governing Board Meeting.

The Board reviewed the first reading of Policy 704 – Acceptance of Gifts

The Board reviewed the Student Activities account.

Motion by B. Rensenbrink, second by S. Ploeger, to adjourn the meeting. Motion carried.

The meeting adjourned at 7:43 p.m.

Respectfully submitted,



Chairperson

November 16, 2015

Date



Clerk

November 16, 2015

Date